

# Build Your First Website: Lesson Three - Publishing Your Site

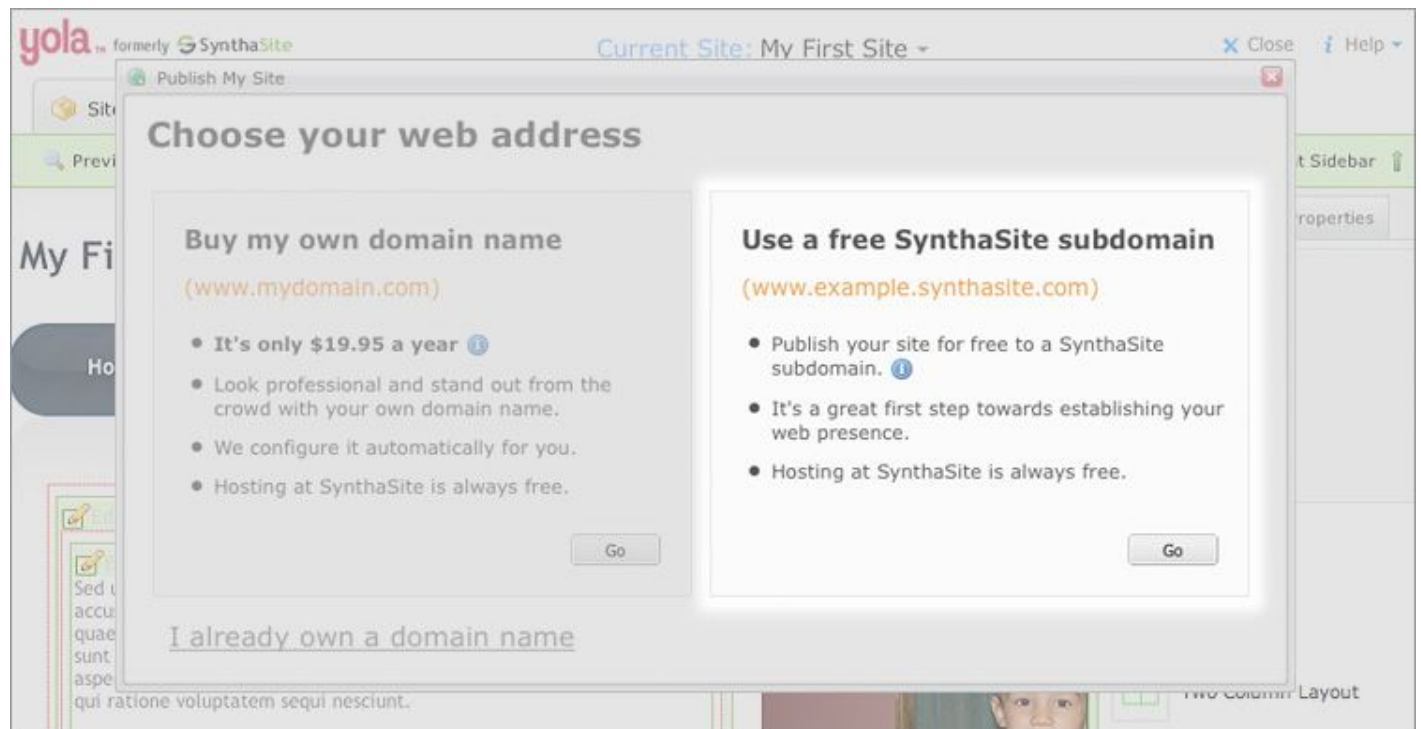
There are plenty more things you can do with your site. Feel free to explore all the options. However, this lesson is going to teach you how to publish your site, so when you are ready, let's proceed to the final step in creating a website.

## Step 1: Select a Publishing Option

Click on the yellow "Publish My Site" button. A dialog box will open up and you will be given three (3) options for publishing your site:

1. **Buy a domain** from Yola
2. A **free subdomain** on Yola.com
3. **Use a domain you already own**

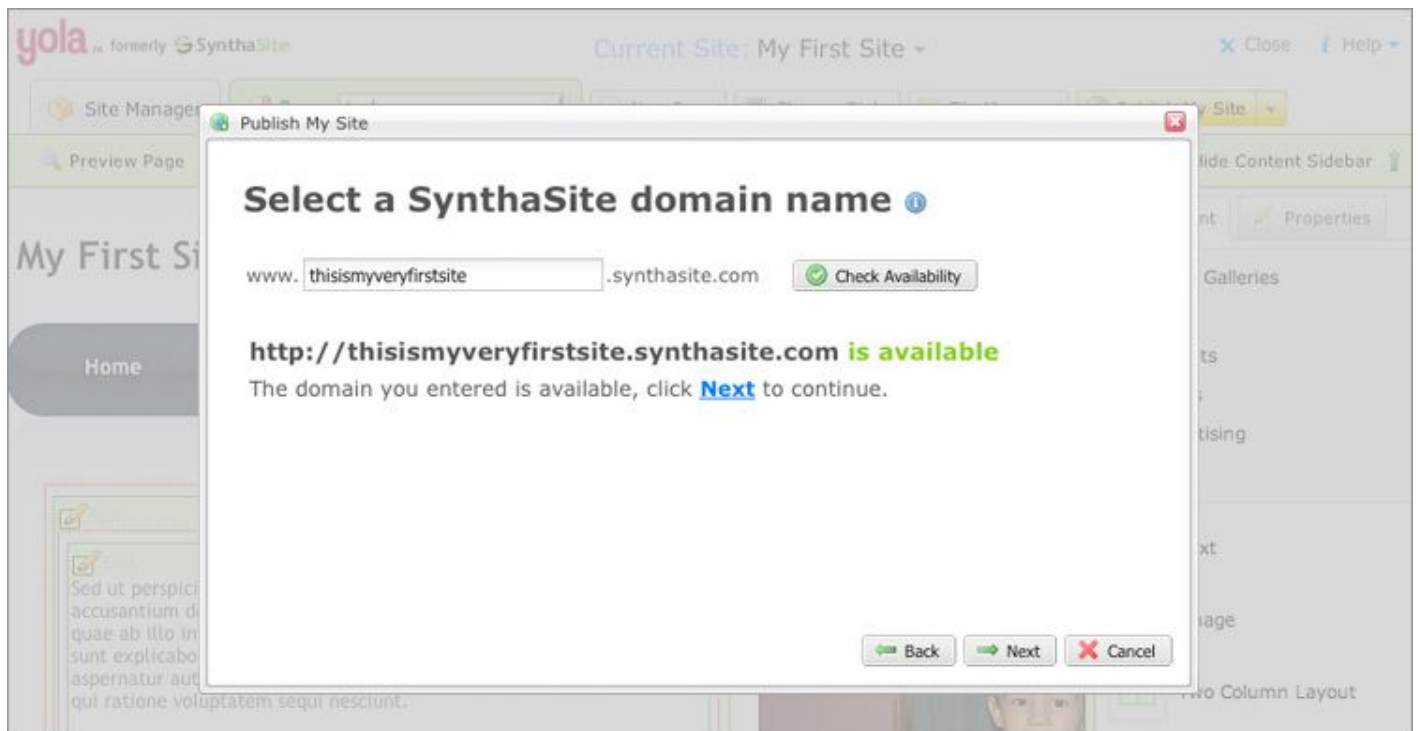
For now we are going to use option "2" but the others are available for you to use should you prefer. If you have not purchased your own domain name, or you don't want to do so right now, then option 2 is the one for you! It is fast, easy and free! Click on "Go":



Decide on a **relevant name** you would like for your site and click on "Check Availability":

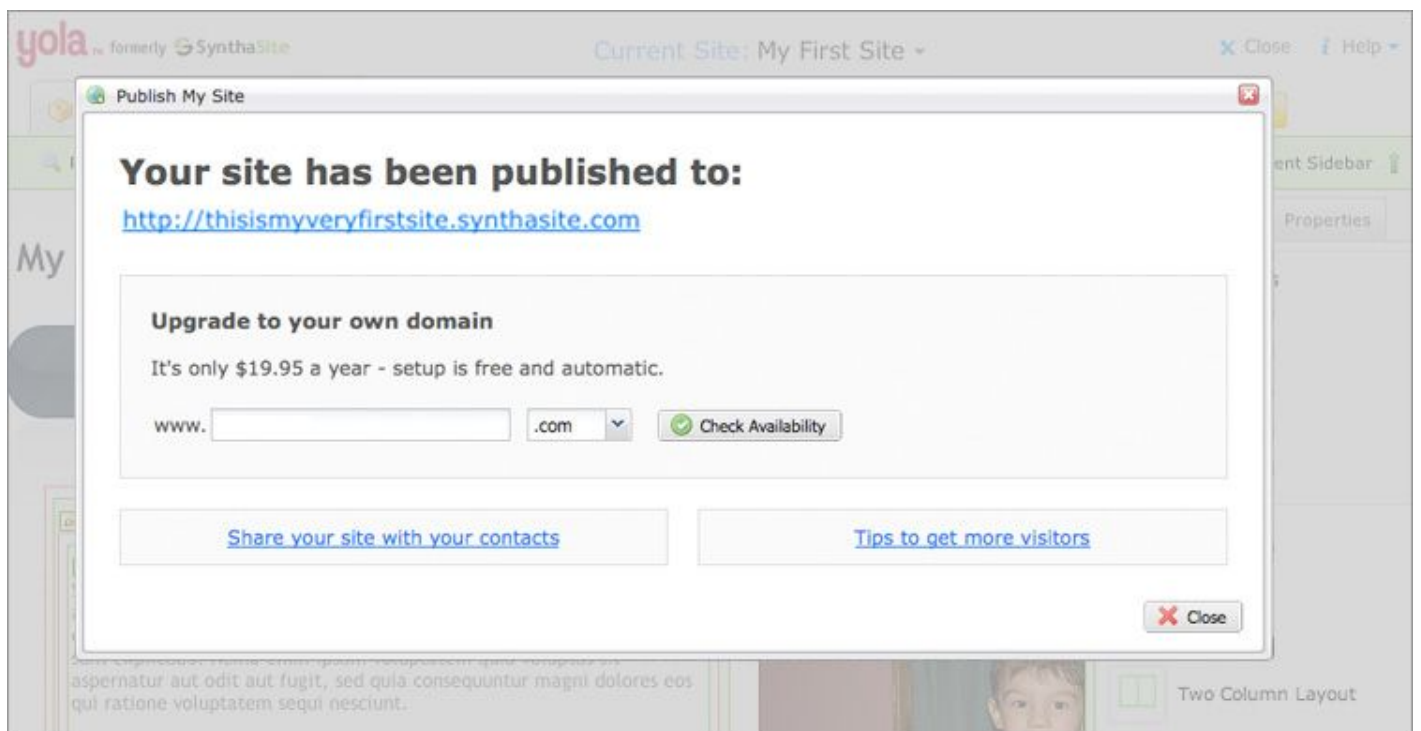
- You will get a line saying whether the name you have chosen is available.
- If you are told that the domain is unavailable, this means that another user has already registered it and you need to select a different name.
- If you can't click on "Check Availability", this means that you have used a character that is not permitted and you need to make the necessary adjustment.

Click on the "Next" button to publish your site.



## Step 2: View Your Published Site

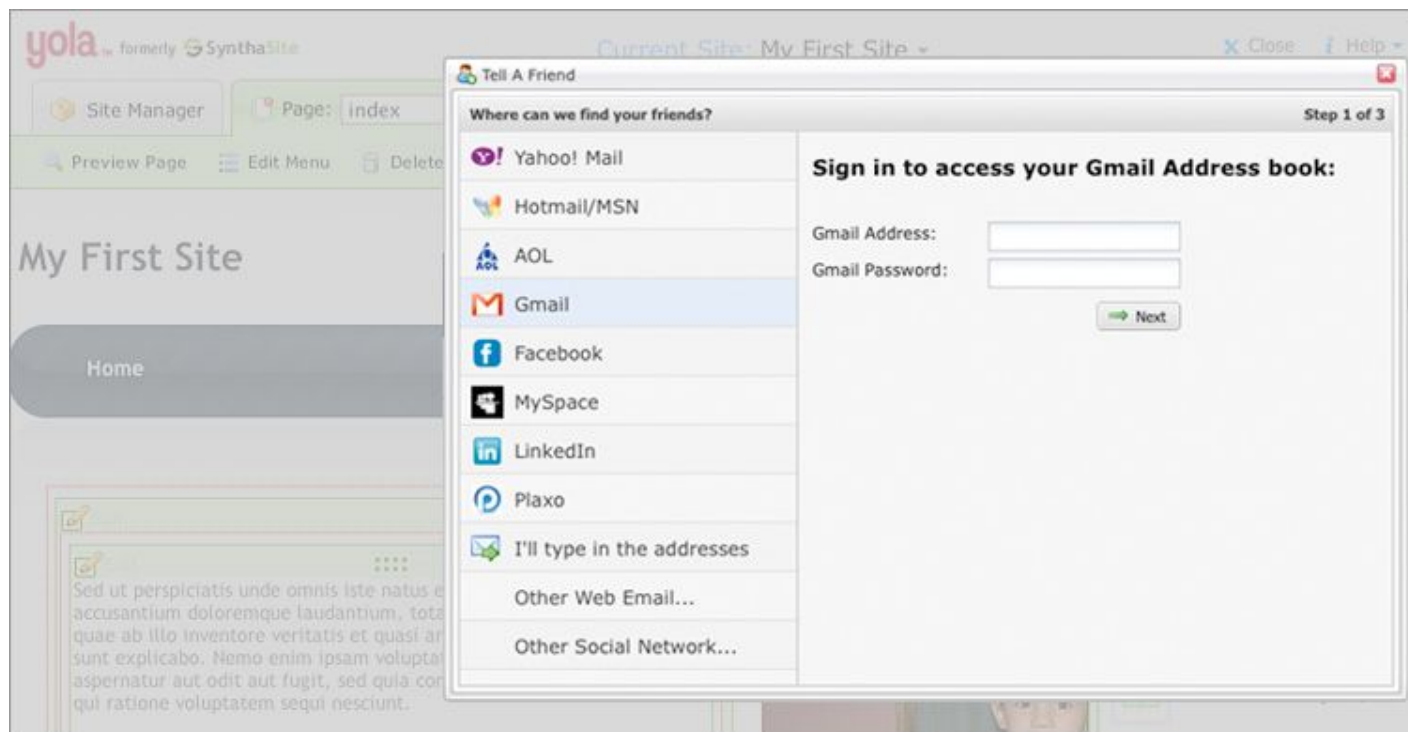
That's it! Your site has been published. Click on the link in the dialog to view your published site.



### Step 3: Send your site to your friends!

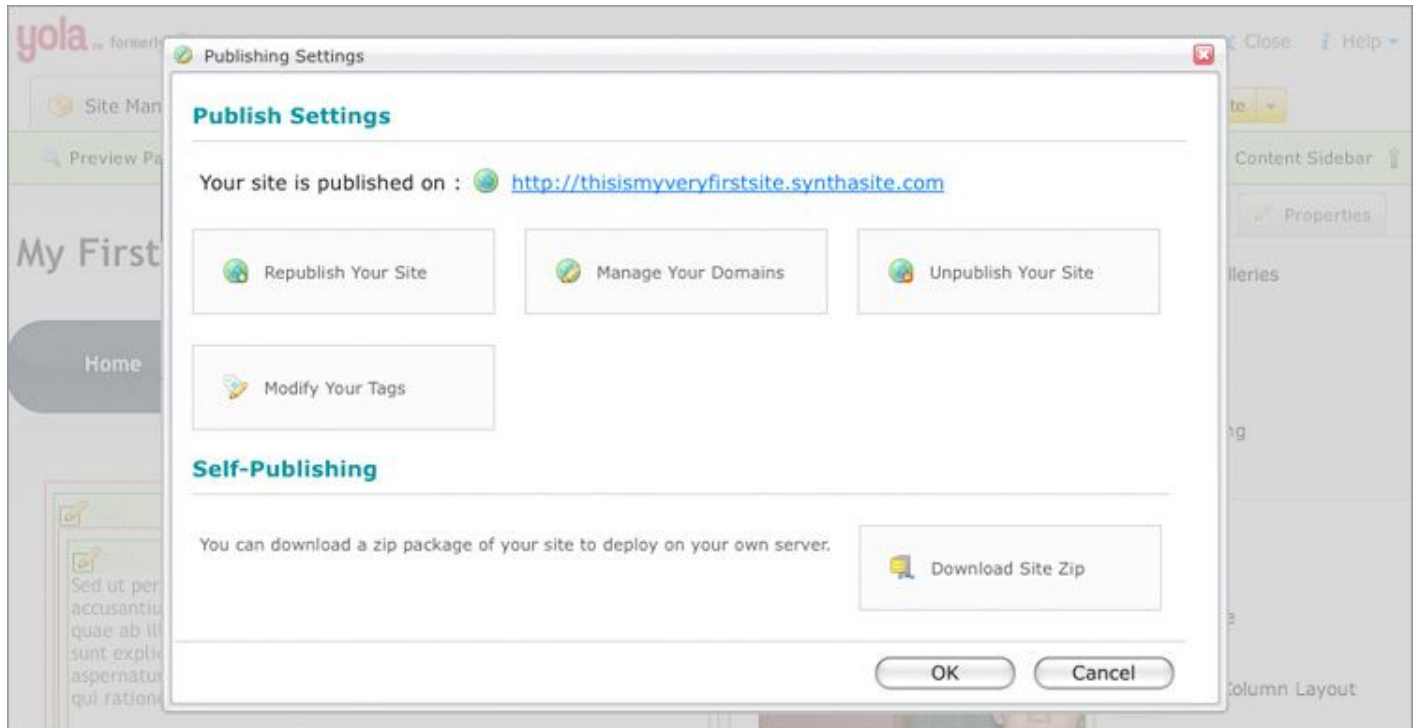
*This feature is currently disabled. It will be back up soon!*

Click on "Share your site with your contacts" to access your email addresses on your email, Facebook and other accounts so that you can send an email to your friends with a link to your new site.

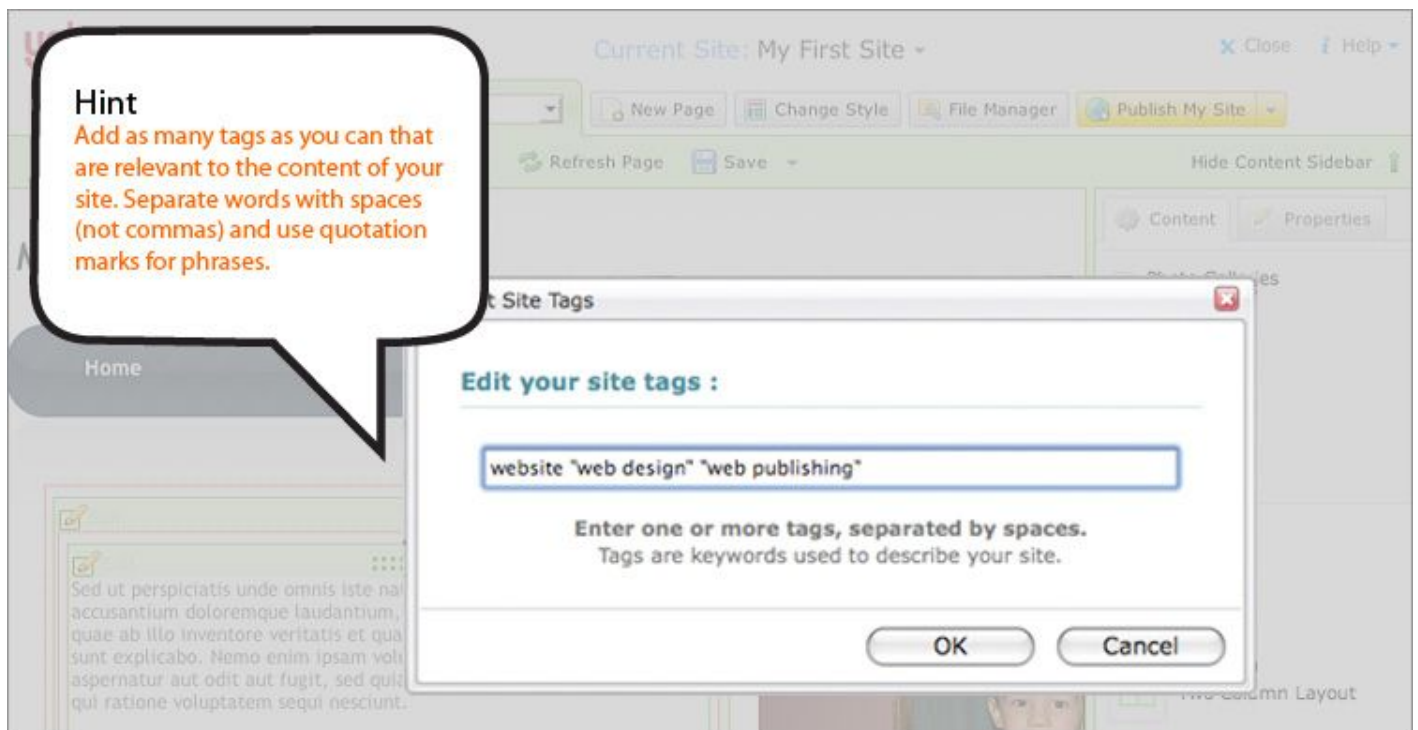


## Step 4: Edit Your Publishing Settings

Your publishing settings can be accessed via the down-arrow next to "Update my Site". If you wish to update your site, simply make the desired changes and click "republish" to have your changes added to the published version of your site. If you wish to remove your site from the World Wide Web, click "unpublish".



You can also add some tags that describe your site. Add as many tags as you can think of that are relevant to the content of your site. Separate words with spaces (not commas) and use quotation marks for phrases:



After you have added your tags click on "OK".

Congratulations! You have now learnt how to:

1. Create a site
2. Select a style or template
3. Add and edit text
4. Create new pages
5. Add and edit images
6. Publish your site

You should now have a good grasp of some of the basic tasks involved in creating a website. For more information on other **Yola** functions, please consult our next tutorials. You can also visit our [Get Satisfaction](#) forum or [Help Topics](#).

Other tutorials in this series:

- [Build Your First Website: Lesson 1, Creating Your Homepage](#)
- [Build Your First Website: Lesson 2, Adding New Pages & Photos](#)